



Cranbrook
School

ASSISTANT BOARDING HOUSE MATRON

Cornwallis House is home from home during term time to 42 boys from the ages of 13–18. We are now looking to appoint an Assistant House Matron to start in January 2024. The successful candidate will be enthusiastic about working with young people and running a busy house. They will work closely with and assist the Head of House and House Matron to ensure the smooth running of the boarding house and to manage it safely, effectively and efficiently. Working on their own initiative they will also be part of a team, and responsible for four part time cleaners. Candidates must be approachable, cheerful and reliable.

The hours will be Monday 08.00 – 12.00 Tuesday – Friday 13.30 – 17.30

Salary: B14 £21,728 per annum £10,737 pro rata.

Please refer to the school's website www.cranbrookschool.co.uk
to download a full job description and application form
or contact Julie Cousins on 01580 711818 or email :
CousinsJ@cranbrook.kent.sch.uk

An entitlement to join the Kent County Council Local Government Pension Scheme
is applicable.

Cranbrook School is committed to safeguarding and promoting the welfare of children and young people. All staff appointed will be required to pass a DBS check before commencing employment.

Cranbrook School welcomes applications from people with disabilities.

Cranbrook School has a no smoking policy.