

SCHOOL LODGE

2020-2021

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SECTION A – BASIC INFORMATION

CONTACT DETAILS

Mail:

School Lodge
Cranbrook School
Waterloo Road
Cranbrook
Kent
TN17 3JQ

Cranbrook School
Waterloo Road
Cranbrook
Kent
TN17 3JD

Telephone:

School Lodge 01580 711 874
Medical Centre 01580 711 876
Sport Hotline 01580 711 857
Bursar 01580 711 811
Child Protection Officer (Mrs Smart) 01580 711 800
Headmaster 01580 711 809
Director of Boarding (Mr Crews) 01580 711 800

Email:

Housemaster – Peter Rogers - rogersp@cranbrook.kent.sch.uk
Matron – Roo Robertson - robertsonr@cranbrook.kent.sch.uk
Medical Centre - medical@cranbrook.kent.sch.uk
Bursar - Karen Radford - bursar@cranbrook.kent.sch.uk
Child Protection – Mrs Smart - smartm@cranbrook.kent.sch.uk
Headmaster - headmaster@cranbrook.kent.sch.uk
Director of Boarding - Alex Crews - crewsa@cranbrook.kent.sch.uk

WHAT IF YOU JUST WANT TO TALK TO SOMEONE?

Remember, you probably have friends who may be able to help you or an older boy to whom you feel you can turn to. The Director of Boarding, the Housemasters, House Tutors or other members of staff always want to help. Turn to anyone you feel you can talk too comfortably. There may be times when you feel you cannot talk to a member of staff - this is perfectly all right. Talk, telephone or write to any of the following people:

WHO CAN YOU TALK TO IF YOU'RE HAVING PROBLEMS?

Housemaster
Matron (Mrs Robertson or Mrs Barltrop)
Member of staff on duty/Tutor
Gap Student (currently Josh, but the Gao Student will change in January)
Any member of staff you trust
Mr Weeds, Headmaster or Miss Smart, Deputy Head
Mrs Smart, Child Protection Coordinator
Staff in the Medical Centre
The School Counselling Service – Place2Be
Student Listeners
Child Line 0800 1111
Children's Rights Director - Roger Morgan 0800 5280731
The Samaritans 08457 90 90 90
Cruse Bereavement Line 0844 4779400
OFSTED 0300 123 4666

BEGINNING OF TERM INFORMATION

The boarding team has the pleasure of inviting you to the start of term welcome event on Tuesday 1st September:

Year 9 are to arrive between 4-5pm

Each Head of Boarding will be sending specific slots for individual families to ensure that we have a staggered arrival within year groups as this is currently the guidance being given by both the department for education and the boarding schools association. This, of course, is subject to change, but you'll hear more about this in August, closer to the date of arrival.

Year 9 will be having a boarding induction on Wednesday 2nd September:

For this induction, Year 9 will be going to Arena Pursuits for an exciting day of team building and other fun activities to help with the settling in process.

For Tuesday 1st September, the arrival routine will be as follows;

Arrival Routine

16:00 – 18:00 Arrival and unpacking; please arrive as strictly as possible to your issued arrival slot
As stated above, each family will be given an arrival time slot which is more precise, closer to the time unless the current government guidelines change
Owing to the need to 'bubble' each boarding house, parents will not (at this current time) be permitted to come into the house to help with the unpacking process. We will however have chance to chat outside in the driveway and say proper goodbyes before your Son comes into the House and starts to unpack with the help of the staff.
Parents will then depart as soon as is possible and the rest of the evening will begin.

Please rest assured that, in these very unusual times, the staff are planning a very exciting first evening (and first term for that matter) to help your Son adjust to Boarding. We are very sensitive to the fact that this will be new to many of you and therefore don't want the circumstances of COVID19 to negatively impact what will be an exceptionally exciting journey over the next few years. To that end, while the drop off may be shorter than years gone by, we will ensure 100% that your Son is made as welcome and happy as possible in those crucial first days!

18.00 Following the departure of parents, refreshments and a BBQ will take place in the School Lodge garden; lists of tutor groups will be up and ice breaker activities will begin, including a House football match, hosted by the Gappie
21.00 Students back in the House for the first full House Meeting
21.15 Evening tidy
21.40 All in bed
21.45 Lights out

Wednesday 2nd September

Induction day – Arena Pursuits

Thursday 3rd September

08.30 – first full day of lessons – year nine begins!!

UNPACKING

IN DORM

- Wardrobe
- Drawers
- On hooks
- Shelves
 - a) Shelving in wardrobe
 - b) Shelving above desk (bunk bed) / above bed (low bed)

Remind boys to use **all hanging and shelving space**

Ideally, blazers, shirts and trousers should be hung on hangers in the wardrobe and shelving space in the wardrobe should be used for casual clothes.

There are three large drawers – these should also be used for clothes / sports kit and other items e.g. bath towel etc.

On hooks; dressing gowns / coats; ideally hung by the hanging tag at the collar.

Shelving space not in wardrobe i.e. for the bunk beds the shelf above the desk and for the low beds (dorm 1) the shelf above the bed; should be used for books / folders / academic material and other things. Desk space **MUST** be kept tidy at all times for prep time.

When you have finished unpacking, your trunk, cases and bags will need to go in the cellar, access to which can be found inside the ground floor bath room. No cases are to be kept upstairs in the dorm.

Please make your bed with the bed linen provided. **You will need to bring your own duvet and 1 or 2 pillows but not your own bed spread.**

Tidiness and putting things away is an important part of living in the house. **Good habits need to start early.**

IN DUTY ROOM – ground floor (**hand in spare nametapes to Matron**)

IN COAT ROOM – ground floor: Coat, jacket, and cagoule.

IN BOOT ROOM – Ground Floor

- a) One pair rugby boots – in named case on left
- b) One pair school shoes – in named case on right
- c) Casual shoes, trainers, slippers

IN CELLAR – all packing bags/cases

ARRIVAL CHECKLIST:

I know how my safe works, and everything expensive is safely locked away	
I have my wallet and bank card, but not more than £15 in cash	
I have a lock for my tuck cupboard	
I have handed my passport, pocket money and contact information in to Mrs Robertson / Mr Rogers	
I have handed any prescription medication in to Mrs Robertson / Mr Rogers	

LESSON TIMINGS

08.30 – 9.20	LESSON 1
09.20 – 10.15	LESSON 2
10.15 – 10.40	House Time – *
10.40 – 11.00	Morning break
11.00 – 11.55	LESSON 3
11.55 – 11.55	LESSON 4
11.55 – 12.50	Period 4 or Lunch A
12.50 – 13.45	Period 4 or Lunch B
13.45 – 14.40	LESSON 5
14.40 – 15:35	LESSONS 6
15.35	End of school

Lunch Rota;

Lunch	Monday	Tuesday	Wednesday	Thursday	Friday
Lunch A 12.00 – 12.50	Year 11 Year 13	Year 13 Year 12	Year 13 Year 12	Year 13 Year 12	Year 13 Year 12
Lunch B 12.50 – 13.45	Year 12 Year 9 Year 10	Year 9 Year 10 Year 11	Year 9 Year 11 Year 10	Year 10 Year 11 Year 9	Year 11 Year 9 Year 10

*House Time:

Mon: Tutorial

Tue: Tutorial

Wed: Tutorial

Thu: Junior Assembly / House Assembly (varies according to the two week timetable)

Fri: Literacy focused house time

SECTION B – TERM AND HOLIDAY DATES

Don't be confused by the 'Boarders Return' date. As year 9's are new to the School, they return a day early and therefore Tuesday 1st September is correct



Term Dates 2020/2021

Autumn Term 2020	
Training Days	Tuesday 1 st & Wednesday 2 nd September
Boarders Return	Wednesday 2 nd September (18.00)
Day Pupils Return	Thursday 3rd September
Half Term	Wednesday 21st October (15.35)
Training Day	Monday 2 nd November
Boarders Return	Monday 2 nd November (18.00)
Day Pupils Return	Tuesday 3rd November
Term Ends	Friday 18th December (12.30)
Spring Term 2021	
Training Day	Monday 4 th January
Boarders Return	Monday 4 th January (18.00)
Day Pupils Return	Tuesday 5th January
Half Term	Thursday 11th February (15.35)
Training Day (Support Staff Only)	Friday 12 th February
Boarders Return	Sunday 21 st February (18.00)
Return to School	Monday 22nd February
Term Ends	Thursday 1st April (12.30)
Summer Term 2021	
Boarders Return	Sunday 18 th April (18.00)
Day Pupils Return	Monday 19th April
Spring Bank Holiday (Boarders Exeat Weekend)	Monday 3 rd May
Boarders Return	Monday 3 rd May (18.00)
Day Pupils return	Tuesday 4th May
Half term	Saturday 29th May (13.00)
Boarders Return	Sunday 6 th June (18.00)
Day Pupils Return	Monday 7th June
Term Ends	Friday 9th July (12.30)

SECTION C – HOUSE INFORMATION

WHO'S WHO

The Housemaster, Matrons and Tutors do all the reminding, encouraging and supporting that your parents do when you are at home – and a fair bit of the worrying, too!

Housemaster	Mr P Rogers
Matron	Mrs R Robertson
Assistant Matron	tbc
Saturday Matron	Mrs Field / Mrs Hepburn

Academic Tutors	Mr P Rogers Mr J Kenny Mr F Collins-Smith
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Boarding Staff	Mr F Collins-Smith (Resident) Mr J Kenny ('live-out')
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Gap Year Assistant	Josh Walmsley
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Mr Rogers acts in loco parentis. He is concerned with the academic, physical and emotional wellbeing of all School Lodge boys, as well as the general running of the house.

Academic Tutors keep an eye on your extracurricular activities; any behaviour issues (good or bad!) and monitor your academic progress. They also organise evenings out or activities for your group and provide advice on almost anything under the sun.

Boarding Tutors are responsible for the House and the boys during an evening. Mr Collins-Smith is resident in the House and lives upstairs. Mr Kenny lives just across the road. Both of them help Mr Rogers ensure the House runs smoothly and happily throughout the week.

The Matron Mrs Robertson and her team help Mr Rogers in the day-to-day management of the house and care of boarders. During the school day Mrs Robertson is always available to help anyone who has a problem, an ache or pain, or just wants a chat.

Josh lives in the house as well. You can think of him as a friendly big brother who is there for anyone having problems, as well as taking football sessions and running pool tournaments.

Responsibilities of Gap Students

- Ensuring School Lodge is a happy and welcoming place where respect, kindness and tolerance prevail
- Reinforcing the ethos of the house 'enjoy yourself but not at anyone else's expense'
- Providing a good example and commanding respect
- Requiring boarders to adhere to House and School rules
- Liaising with the Housemaster, Tutors and Matrons daily
- Contributing to the smooth running of the House

The Ladies

School Lodge's ladies clean the House from top to bottom every day except Sunday. They also do your washing and send your dirty linen to be laundered. Between them, they have been giving comfort and advice to boys like you for over 40 years. We are so lucky to have our Ladies; don't take them for granted, and remember that they are here to clean, not to tidy. Remember to tidy your room before you go to school and to say, "Thank You".

HOUSE RULES

SIGNING OUT: For any activity outside the House between 15.45 and 17.15 on weekdays and at all times during the weekend, you must sign out in the appropriate space in the signing out book in the Duty Room. You must sign in upon return.

MUSIC: Music should never be played in any way that could cause disruption to others, whether inside or outside the house.

SHOES: Shoes, sports boots must be removed upon entering the House and neatly placed in named boxes in the Boot Room. No shoes are allowed in Dorms.

VISITORS: Any visitors you wish to invite into the House must be approved by the Duty Staff. You need to sign them in in the Visitors Book which is in the entrance hall and sign them out upon departure. Visitors must come in via the Front door and must remove their shoes. They are allowed only in the Games Room and Computer Room.

DORMS: Please respect the privacy of others in the House. Pictures and posters are allowed on the walls, on bunk beds and cupboards doors but please use Blu-tak rather than pins and sellotape. Dorms must be kept tidy at all times. Make sure you make your bed in the morning and tidy up before leaving for class.

BOUNDS: please acquaint yourself with the School bounds and make sure you abide by House rules when allowed out.

FIRE: Know the fire procedures. Do not tamper with any fire equipment. Inflammable materials such as lighters, matches and candles are not allowed in the House.

MEDICINES: These may only be taken on instruction from a School Nurse or the House Matron. All medicines are to be left with the House Matron, who will lock them in the medicine cabinet in her room. Please make sure you tell duty staff if you wish to visit the Med Centre.

FITTINGS: Electrical fittings should never be interfered with. All equipment brought from home needs to be PAT tested by the school electrician.

EXEATS: If you wish to go home at the week-end please ensure Mr Rogers knows by Wednesday morning. In addition you should sign out in the book provided in the Duty Room when you leave. To go anywhere other than home we require an invitation by letter, email or phone from the parents of your hosts as well as your own parents. Absence during the week for medical appointments or trips requires prior permission.

SECURITY: The codes on the doors to School Lodge are confidential, so do not divulge them to anyone else. There is a lockable safe in your room, which you should use to keep your valuables. If you wish you may hand in valuables or money to the Housemaster or House Matron for safe keeping.

FOOD: It is COMPULSORY for all students to attend breakfast, lunch and supper. The kitchen in the House is to be kept tidy and clean.

TRAVEL: No boarder is allowed to be driven by any pupil of the school unless prior parental permission has been given to the Housemaster.

TELEPHONES: You may ask to use the house phone for outgoing calls. You can also make a call using Skype in the Duty Room by prior arrangement but calls are not allowed during Prep or after "lights out".

BEDS: You must strip your bed on Monday morning and bring all bedding to the laundry room. Clean bedding will be issued on your shelf in Matron's Room.

TIMES: Get to know the House and School rules. You must have breakfast, be showered, have completed your jobs and be ready by 8.20 in the morning. Be aware of the daily morning meeting at 10.30am and the various roll calls during the day.

HOUSE ROUTINE

07.15	Wake-up
07.30	House is unlocked; time for sign-in
07.30 - 08.00	Breakfast. Most boys go straight over to the dining hall after sign-in
08.20	Leave for school
08.30 – 9.20	LESSON 1
09.20 – 10.15	LESSON 2
10.15 – 10.40	House Time – *
10.40 – 11.00	Morning break
11.00 – 11.55	LESSON 3
11.55 – 11.55	LESSON 4
11.55 – 12.50	Period 4 or Lunch A
12.50 – 13.45	Period 4 or Lunch B
13.45 – 14.40	LESSON 5
14.40 – 15:35	LESSONS 6
15.35	End of school – return to School Lodge and change out of school uniform

If you go out of School Lodge after school, you need to sign out in the Duty Room and sign in when you return.

15.35 - 17.20	Activities or Free time (you must have returned to house by 17.20)
17.30	Supper
18.15	Registration and House Meeting in TV Room
18.30 - 20.00	Prep
20.00 - 21.00	Evening activity/Free time (Gym, Football, Touch Rugby, relaxing etc.)
21.15	Final evening Registration
21.20-21.40	Tidy house and get ready for bed
21.45	LIGHTS OUT
21.45-22.15	Reading Club (with permission of the duty staff)

HOUSEKEEPING

Duties

A rota of duties such as tidying the kitchen, filling the dishwasher and tidying the communal areas is shared among the students. The rota changes weekly.

Laundry and Dry Cleaning

All clothes are washed in House apart from the school shirts. There are dirty clothes bins on each floor and the students are expected to place all dirty clothing in these by 8.00am each morning. The school shirts are sent to an outside laundry company and these are collected on Monday, Wednesday and Friday. All items will be returned clean and dry to your named pigeonhole in the laundry room. It is VITAL that all items of clothing are named with SEW ON NAME TAPES. This does include all socks and underpants please!

Meals

Boarders take their meals in the school dining hall; you must attend every meal. Vegetarian options are available and there is always a selection of dishes. Specific dietary requirements can be catered for.

Prep

During evening Prep all boarders are expected to work independently and quietly throughout Prep in their dorms.

The Boarding Weekend

The Boarding Houses are closed at half-term breaks, and during the long vacations. In addition, the School has occasional exeat weekends, which coincide with Bank holidays or training days. Pupils going home are free to do so after any sporting or other school commitments are fulfilled. Boarding houses and catering remain available for these commitments. Pupils should usually be back in their House on Sunday evening by 21.00 hours. On arriving back to the House after having been out for the weekend it is necessary that you let the duty staff know that you have returned.

The general pattern of the weekend programme is as follows:

Fridays: Exeats can be taken by prior arrangement from 15.35.

Saturdays: Breakfast is between 08.15 and 09.00. Activities and fixtures usually take place from 09.30 although some fixtures involve leaving well before then.

Certain weekends are targeted for special events, for example, Firework Displays, the Christmas shopping excursion, Lenten Appeal fête and end of term barbeques.

Students who go home for the weekend or stay at a friend's house over the weekend should not return before 18.00 and at the latest by 21.00 on Sunday.

Sundays: throughout the winter the school's sport facilities are available. Visits to other recreational facilities are also arranged, for example, ice-skating, bowling and swimming; students are encouraged to participate.

Sunday Brunch is very popular between 11.00am and 12.00 pm on Sundays. The main meal is at suppertime.

Also on Sunday there is the opportunity to attend Church services. There are churches for various denominations in the town.

Free Time

Your free time in the evening is important. After Prep you can socialise in the House common rooms, play pool, or use the Wii, Xbox, PS4 or computers. Evening sessions of physical exercise also run for those that are interested. The House TV has Sky and a DVD player. In summer, there are informal games on the lawn outside, the tennis courts are open and there are some boarders' swimming sessions. If you play music in your room, you must of course make sure it does not disturb anyone else; the performing arts centre is also open at suitable times seven days a week for boarders.

Duty Room

The duty room may be used only if there is a member of Staff present. The room may be used at recreation times for reading the newspapers, having a cup of tea and a general chat with friends and staff.

The Tutor on duty is always on hand for a chat, or to help and advise.

Night time emergencies

After 11pm the member of staff on duty leaves the house and Mr Rogers is on duty for any night time problems. If you have any problems please ring his doorbell and he will answer.

Mr Hulbert is available as an emergency backup if Mr Rogers is not available however first port of call is always the housemaster.

SECTION D – REGISTRATION INFORMATION

SIGNING OUT AND SIGNING IN

For safety, you should not go off the school campus alone.

When you leave the House after school or at the weekend, you have to:

Sign out in the Duty Room when you leave, sign in when you return, as well as actually telling the duty staff you are leaving / back.

If you go away at the weekend, you have to sign out in the Duty Room when you leave on Friday or Saturday, and sign in when you return on Sunday evening between 6.00pm and 9.00pm.

For organised events, a list is posted on the notice board, and it is your responsibility to sign up to take part.

House Roll Calls

In addition to being registered at school in all lessons, boarders have to attend all House roll calls. These generally take place in the lounge, but there may be exceptions at the discretion of the Duty Tutor.

Monday – Friday 07.30; 18.15; 21.15

Saturday 08.00; 13.00; 18.15, 21.15

Sunday 11.00; 18.00; 21.15

Excuses

During the Week

From Monday to Thursday, you are encouraged to attend school events; you may attend social events outside school only on special occasions but parental permission as well as all appropriate details are essential.

Leave of Absence: Permission to be absent from school can only be granted by the Headmaster. Please inform Mr Rogers as well.

At Weekends

You can go home on a Friday or Saturday and should return between 6.00pm and 9.00pm on Sunday evening. We ask you to provide details of your weekend plans by telling Mr Rogers after breakfast no later than Thursday morning. If you are going to stay somewhere other than your given UK home address we need to receive a call/e-mail from the host parent/guardian as well as your parents.

SECTION E – COMMUNICATION

WITH HOME

You are encouraged to keep in regular touch with home. Parents are always welcome to visit during free time, or stop in for a coffee on a Friday afternoon / Sunday evening when picking up / dropping off your son.

School Lodge Duty Room Phone: 01580 711874 (with Voicemail)

VISITORS

Friends from other Houses are allowed in School Lodge but must sign-in in the visitors book when arriving; and permission must be requested from the staff on duty (so that the staff know who is in the house at any one time). No visiting pupils are allowed in the house during lessons and Prep time. On school days, friends are allowed into the Games Room and Reading Room after School and up until roll call. At weekends, friends are allowed into the Games Room, Reading Room, and TV Room after brunch (12 noon) and until 6pm. No other areas of the house are accessible to guests.

PHONES

If you have a mobile phone, we ask that you give us the number to be kept on record in case of emergency. You may use your mobile before and after school but not during Prep or after Lights Out. You may use the phone in the Duty Room with permission from the Duty member of staff.

COMPUTERS

The School Lodge Computer Room has six networked computers with filtered internet access and a printer. You can use your own laptop in the House, and access the Internet and your work via the wired network point next to your bed. However, staff in the house do encourage parents not to allow their sons to bring in too much technology as this can often become a hindrance to working. If this becomes an issue, staff will contact parents to discuss.

SECTION F – PERSONAL ITEMS

VALUABLES AND MONEY

You are discouraged from bringing valuables into school and do so entirely at your own risk. Passports and items of particular value that you have to bring to school should be given to the Matron for safekeeping. Every desk has a lockable safe and a lockable area, which can be padlocked, please use them; remember to bring a small padlock with you!

You are advised to open a bank account so you can withdraw small amounts of pocket money from the ATM machines in town.

We recommend that you look at the link below for an Osper card;

https://osper.com/?osp_source=S-01-0001&gclid=CNLh493iiskCFQX3wgod0rMHtw

ELECTRICAL APPLIANCES

Kitchen appliances are not permitted in the dorms; there are fridges, microwaves, kettles and toasters in the kitchen, though their use is restricted during the school day. Personal electrical equipment you wish to have in your room, such as a reading lamp, CD player or hair dryer will be tested by the school for safety. You will be asked to remove any item that fails this test. Adapters must be of the sequential variety.

FROM HOME

You should bring your own duvet, pillows and towels (duvet covers, bottom sheets and pillowcases will be provided by the School). You may also like to bring posters, photos, ornaments or other decorations with which to personalise your room or area of the dorm. The Housemaster is the final judge of artistic taste. Please don't forget the blu-tak, as drawing pins and sellotape are not allowed.

Please name all your belongings – clothes, underwear, socks, towels, electrical items, headphones; EVERYTHING needs to be clearly labelled

SECTION G – MEDICAL MATTERS

SCHOOL MEDICAL RULES

The Medical Centre is located adjacent to the swimming pool and Barham House. The telephone number is 01580 711876.

Any serious illness or accident during the holidays and any contact with infectious or contagious illnesses should be notified to the Medical Centre staff upon return to School.

All medicines and tablets must be handed to the House matrons and the Medical Centre staff.

All medical and dental appointments must be notified to the Medical Centre staff.

If a pupil is going to travel abroad with the School, the Medical Centre will send you a travel questionnaire to complete which will give your consent to the necessary immunisations. Unless notified to the contrary, the Medical Centre staff will assume that the pupil can give his or her own consent.

All boarding pupils, upon entering the School, are registered with the School Doctor and a letter regarding this is included for all boarding students. Temporary resident treatment may be given by a local GP to the pupil's home during the holiday, but notification of this must be sent to the Medical Centre so that the medical notes held by the School Doctor may be kept up to date.

If a boarding pupil is not registered with the School Doctor then ALL medical matters must be dealt with by the pupil's own GP since the Medical Centre staff are only authorised to treat patients registered with the School Doctor.

The boarding house will not, unless specifically requested to do so, inform parents if a child is admitted to the Medical Centre. The Medical Centre staff will, of course, inform parents immediately of anything worrying.

Where a boarding student is admitted to the Medical Centre on the basis of 'self-inflicted' medical care, e.g. because of drunkenness, parents will be charged for staffing, medical and any laundry costs. Where a student is not admitted to the Medical Centre, but is cared for within the boarding house on this basis, parents will be charged for any staffing and laundry costs.

If parents of boarders want the pupil to have routine dental treatment whilst resident at the school, the pupil must be registered with the dentist. Parents should be aware that there is no provision for NHS dentistry in Cranbrook.

SURGERY TIMES

Monday to Friday	Saturday and Sunday
08.00 - 08.25	Staff are in the Medical Centre whilst sports fixtures are being played and there is always a qualified nurse on call at other times
10.30 – 10.50	
13.05 - 14.00	
15.55 – 16.30	

EMERGENCIES

Between 08.00 - 18.00 hours :	Report to Medical Centre
Between 20.00 - 08.00 hours :	Report to House staff who will contact the Medical Centre

RECIPROCAL MEDICAL ARRANGEMENTS - FORM E111

Parents are asked to ensure that their child holds an up to date E111 card. This should be produced if the pupil is taking part in any overseas trip run by the School.

DENTAL INSURANCE

The school offers the opportunity to all parents to subscribe to Denplan insurance at a cost of £3.50 per term. This provides pupils with access to comprehensive worldwide accident and emergency cover. The policy also covers toothache during examinations, lost fillings etc. A copy of the policy can be obtained from Ms Olsen-Ruud, the Bursar's PA. If you would like to subscribe, please complete and return the election form at the back of this booklet.

SCHOOL COUNSELLOR

The school counselling service is available for you to see in confidence. To make an appointment, pop in to the MC or ask a member of duty staff to refer you.

STUDENT LISTENERS

This is a confidential service run by students for students via www.studentlisteners.com.

SECTION H – UNIFORM AND SHOP INFORMATION

UNIFORM SHOP

School Uniform can be purchased from Phillips Man's Shop in Cranbrook High street. There is also an online shop which can be found at <http://schools.phillips-mans-shops.co.uk/shop/cranbrook-school/>

CLOTHES LISTS FOR SCHOOL LODGE

<p>Linen (all bed linen is provided) 2 bath towels (loop in centre of long side, name next to loop) 1 duvet – washable, flame retardant 1 or 2 pillows</p>	<p>Nightwear 2 sets of nightwear 1 dressing gown 1 pair of slippers or indoor shoes 1 sponge bag and washing kit</p>
<p>Uniform (Winter Term) 1 black jacket * 2 pairs charcoal grey trousers (traditional style, not cotton) * 1 maroon v-necked jumper (optional) ** 1 school tie ** 1 school lodge tie ** 7 white shirts (labelled at back of neck) * 7 pairs underpants or boxer shorts 7 pairs socks, dark grey (not white and not wool) 1 pair black leather shoes (traditional style, no suede or boots)</p>	<p>Sports (at all times) 2 pairs white PE shorts (no logo) 2 white PE polo shirts with school crest ** 1 maroon rain top * (optional) 2 pairs tracksuit bottoms (either plain black or school tracksuit bottoms **) 3 pairs white sports socks (no logo or stripes) 1 pair white trainers (no black soles) 2 drawstring PE bags labelled at opening (pillowcase size) 1 gum shield (compulsory) 1 pair shin guards (compulsory)</p> <p>Winter term 1 rugby jerseys – maroon/black reversible ** 2 pairs black rugby shorts with drawstring * 2 pairs socks – black with maroon hoops ** 1 pair football/rugby boots</p> <p>Spring term 1 hockey stick (compulsory)</p> <p>Summer term 1 set cricket whites and white sweater (team members only) 1 pair swimming trunks/shorts + swimming towel 1 tennis racket</p>
<p>Outside Wear 1 dark coat (not denim or leather) 1 school bag or rucksack * 1 school scarf * or plain black scarf (optional) 1 pair of gloves</p>	<p>Extra Items 1 weekend case/bag 36 name tapes 2 (maximum) changes casual clothes 1 mug 1 medium padlock for bed locker</p> <p>Boot bag for trainers/hockey/rugby boots</p>

Articles marked * are obtainable from the uniform shop
 Articles marked ** are only obtainable from the uniform shop

All clothes, boots, shoes, socks, pants etc. must be clearly marked with full name. Initials are not sufficient. Please use sew in fabric name tapes. PLEASE MAKE SURE EVERYTHING IS NAMED.

SCHOOL LODGE RECOMMENDED READING

Clay - David Almond

There's a stranger in town – Stephen Rose. He's got waxy skin, haunting eyes...One thing's certain, there's magic in the weird creatures he makes with clay.

Exodus - Julie Bertagna.

As the waters rise, the old world is lost. But a new world waits to be found.

Fahrenheit 451 - Ray Bradbury

A novel set in a future time when to be a fireman means something completely different!

Al Capone Does My Shirts Gennifer Chol-denko.

Moose Flanagan lives with his family on Alcatraz Island – home to the high security prison and the famous gangster Al Capone.

The Hound of the Baskervilles

Sir Arthur Conan Doyle

Classic detective fiction.

Coram Boy - Jamila Gavin

A tale of two boys - Tom saved from an African slave ship and Aaron the illegitimate son to a great estate.

Not the End of the World -

Geraldine McCaughrean

What it felt like to survive the flood in Noah's Ark

Teacher's Dead - Benjamin Zephaniah

A teacher is dead, murdered by two of his students in front of the school. He was a good man. People liked him. So how could this happen? Why? It just doesn't make sense to Jackson, and he is determined to investigate the case until he understands.

White Darkness - Geraldine McCaughrean

Captain Oates, hero of the Antarctic, has been dead for nearly a century but not in Sym's head. In there, he is her constant companion, her soul mate, her adviser. Then, a short family expedition makes her ask the question she has long been avoiding: who but the mad trust for happiness to someone or something that isn't there?

What I Was - Meg Rosoff

'I was at boarding school in East Anglia, my third. I didn't want to be there. But if there had been no

like the hut in fact - it took a while for both of them to warm up. Now I am waiting for the end, and looking back to the beginning.'

The Hitchhiker's Guide to the Galaxy - Douglas Adams

One Thursday lunchtime, the Earth is unexpectedly demolished to make way for a new hyperspace bypass. For Arthur Dent, who has only just had his house demolished that morning, this seems already to be more than he can cope with.

Noughts and Crosses - Malorie Blackman

A stimulating and provocative plot line that often leaves the reader chilled to the bone.

Remembrance -Theresa Breslin

Summer 1915 and the sound of the guns can be heard from across the Channel in England.

The Chocolate War - Robert Cormier

A story about how tough it can be to be a school student.

The Tulip Touch - Anne Fine

A powerful novel about friendship.

The Edge - Alan Gibbons

Danny is a boy on the edge. A boy teetering on the brink of no return, living in fear.

Abomination - Robert Swindells

Martha, the youngest daughter of fanatically religious parents, is all too aware that her family is unusual. It is only when she is befriended by the new boy, Scott, that she decides to reveal the terrible secret that has so far kept her in emotional chains.

Witchchild - Celia Rees

Pages from a journal sewn into a quilt are discovered after 300 years. The story of Mary, the granddaughter of a witch.

Secret Scribbled Notebooks -

Joanne Horniman

Kate writes all her dreams and hidden thoughts in her secret scribbled notebooks as she helps to care for her sister's baby, makes

parents, and yearns for the future. A beautifully written portrait of a young girl in her last year of school.

Empire of the Sun J G Ballard The story of a boy's life in a Japanese prisoner of war camp during World War Two.

Starseeker - Tim Bowler

Luke is in trouble. Skin and the gang want him to break into Mrs Little's house and steal a jewellery box to prove he is part of the gang.

However,

he finds something which will change his life for ever.

Martyn Pig - Kevin Brooks

Immensely clever murder mystery.

Looking for JJ - Anne Cassidy

Three children walked away from the cottage on the edge of town... Later that day only two came back...

David Copperfield - Charles

Dickens

Things start to go wrong for young David Copperfield after his mother marries the cruel Mr Murdstone. So he runs away from school...

The Curious Incident of the Dog in the Nighttime - Mark Haddon

A prize-winning story seen through the eyes of Chris, a maths genius who has Asperger's Syndrome.

The Earthsea Quartet – Ursula Le Guin

One of the major works of fantasy of the twentieth century.

Elsewhere - Gabrielle Zevin

Liz is killed in a hit and run accident and her 'life' takes an unexpected turn. But things carry on almost as they did on Earth except that the inhabitants get younger, dogs and humans can communicate, and new relationships are formed.

Refugee Boy - Benjamin

Zephaniah

As the family lay sleeping soldiers kicked down the door of the house and entered waving their rifles round erratically...

Blood Red Snow White - Marcus Sedgwick

The Russian Revolution - fairy tale, spy thriller, love story - one man's life during the last days of the Romanovs.

SCHOOL LODGE RECOMMENDED READING

school, there would be no Finn. He lived in a hut on the coast. He was

Midnight Zoo Sonya Hartnett

World War II, Eastern Europe: Tomas and his younger brother, Andrej, have fled their Romany encampment which has been besieged by the Germans; they carry Wilma, their baby sister, in a sack. In an abandoned, bombed-out town, the children discover a zoo.

Millions Frank Cottrell Boyce

Two brothers, Damian and Anthony, are unwittingly caught up in a train robbery during Britain's countdown to join the Euro. Suddenly finding themselves with a vast amount of cash, the boys have just one glorious, appalling dilemma – how to spend it in a few days.

Notes from a Small Island - Bill Bryson

American Bryson's comic observations on life in England.

Postcards From No-Man's Land Aidan Chambers

A boy goes to Amsterdam for commemoration of the Battle of Arnhem where his grandfather fought 50 years ago.

The Day of the Triffids John Wyndham

When a freak cosmic event renders most of the Earth's population blind, Bill Masen is one of the lucky few to retain his sight. The London he walks is crammed with groups of men and women needing help, some ready to prey on those who can still see. But another menace stalks blind and sighted alike.

Jock of the Bushveld James Percy FitzPatrick

A true story by South African author Sir James Percy FitzPatrick. The book tells of FitzPatrick's travels with his dog, Jock, a Staffordshire Bull Terrier, during the 1880s, when he worked as a storeman, prospector's assistant, journalist and ox-wagon transport-rider in the Bushveld region of the Transvaal (then the South African Republic).

The Turn of the Screw Henry James

The narrator is a young governess, sent off to a country house to take charge of two orphaned children.

friends with Alex, thinks about her lost

Stuff of Nightmares - Malorie Blackman

Kyle has always been afraid of things, especially dying. But when he gets on the train that is taking him and his class on a school trip, he has no idea how close to death he is going to come.

Floodland Marcus Sedgwick

Set in a future where most of Britain is covered by water, and left behind when her family escape the floods, Zoe is alone in the ruins of Norwich. She escapes to Eels Island but there encounters a sinister society run by a strange boy. Who can she trust? Will she ever see her parents again?

Rivers of London - Ben Aaronovitch

Rivers of London is highly recommended for anyone looking for some urban fantasy fun with a real life spin, the sights and smells of London just ooze out from between the pages.

Pride and Prejudice - Jane Austen

In a remote Hertfordshire village, a country squire of no great means must marry off his five vivacious daughters. At the heart of this all-consuming enterprise lies the erratic courtship of his second headstrong daughter, Elizabeth Bennet and her aristocratic suitor - Fitzwilliam Darcy.

Being Kevin Brooks

16-year-old Robert lies anaesthetized. A routine operation has just gone wrong. As Robert slowly wakes, he can hear, he can feel, but he can't scream. Robert goes on the run, terrified and desperate for answers. But what if the answers are too terrifying to face?

Firewall Andy McNab

This is an effective thriller because of the clash between its hero's competence and his less than entire brightness-Nick gets himself into messes and then

The Adventures of Huckleberry Finn

Mark Twain

Mark Twain's satiric masterpiece opens with Huck running from his murderous father while Jim is fleeing slavery. The pair join forces and pilot a raft down the Mississippi with many adventures.

My Sister Lives on the Mantelpiece Annabel Pitcher

Heartbreaking and funny in near equal measure, this is the story of 10-year-old Jamie's direct and wide-eyed telling of the emotional chaos he and his family live through following the death of his sister in a terrorist attack.

Madman of Venice - Sophie Masson

The London home of Matthew Ashby is visited by the beautiful, famous half-Venetian musician, Emilia Lanier, begging him for help. A young Venetian girl, Sarah, has been accused of witchcraft by a wealthy merchant's wife, and has since disappeared. Is she in hiding? Or worse - kidnapped or murdered?

Jane Eyre - Charlotte Bronte

The story of a young girl growing up and becoming an independent woman in Victorian England

The Girl with a Pearl Earring Tracey Chevalier

Girl with a Pearl Earring tells the story of Griet, the young daughter of a tile-maker in 17th century Holland, who obtains her first job as a servant in Vermeer's house-hold. She loves being drawn into his artistic life, but the cost to her own survival may be high.

A Gathering Light Jennifer Donnelly

Based on a real murder at the turn of the century, a coming of age book.

A Farewell to Arms Ernest Hemingway

Not only a novel of war- in it Hemingway has also created a love story of immense drama and uncompromising passion.

On the Black Hill Bruce Chatwin

The story of twin boys growing up in rural Wales as great events unfold in the wider world.

SCHOOL LODGE RECOMMENDED READING

She finds a pleasant house and the children are beautiful and charming. But she soon begins to feel the

Fatherland Robert Harris

It is April 1964 and one week before Hitler's 75th birthday. Xavier March, a detective of the Kriminalpolizei, is called out to investigate the discovery of a dead body in a lake near Berlin's most prestigious suburb. As March discovers the identity of the body, he uncovers signs of a conspiracy that could go to the very top of the German Reich.

The Picture of Dorian Gray Oscar Wilde

First published in 1890, Oscar Wilde's story was regarded as dangerously modern in its portrayal of fin-de-siecle decadence.

Black Swan Green David Mitchell

Set in England in the year 1982, this title captures the mood of these times of high unemployment, Cold War politics and the sunset of agrarian England. It is a portrait of an era and of an age: the black hole between childhood and being a teenager.

The Great Gatsby F Scott Fitzgerald

A portrait of the American Jazz Age and its decadence and excesses

The Outsiders S E Hinton

Greasers, Rockers, different place, different name - but wherever they are, they're outsiders; the rough, tough, long-haired boys from the other side of town. Their story is told by Ponyboy, a witness to the savage baiting that leads his best friend to manslaughter. More than a story of hatred and violence, also a story of loyalty and friendship.

Three Men in a Boat Jerome K Jerome

'There were four of us - George, William Samuel Harris, and myself, and Montmorency.' So begins this comic novel, which tells the tale of a boating expedition on the Thames, undertaken by three friends, to say nothing of the dog, Montmorency. It magnifies their adventures to epic proportions

gets out of them because of skills in combat, disguise and survival.

Restless William Boyd

It is 1939. Eva Delectorskaya is a 28-year-old Russian emigree living in Paris. As war breaks out, she is recruited for the British Secret Service, and learns to become the perfect spy. A gripping wartime espionage novel.

Ethan Frome Edith Wharton

From the author of 'The Age of Innocence'. Set in New England, a farmer struggles to survive a bare existence, tethered to his farm, first by his helpless parents and then by a hypochondriac wife. Yet, when his wife's alluring cousin comes to stay, his dreams are rekindled.

Molly Fox's Birthday Deirdre Madden

Dublin in midsummer. This compelling story, set over the course of a single day explores identity, friendship and love.

Rebecca Daphne Du Maurier

Mystery and Romance in Cornwall

Between Shades of Grey Ruta Sepetys

One night fifteen-year-old Lina, her mother and young brother are hauled from their home by Soviet guards, thrown into cattle cars and sent away. They are being deported to Siberia. An unimaginable and harrowing journey has begun. Lina doesn't know if she'll ever see her father or her friends again.

Bravo Two Zero Andy McNab

A breathtaking account of Special Forces Soldiering : a chronicle of superhuman courage, endurance and dark humour in the face of overwhelming odds.

The Hound of the Baskervilles

Arthur Conan Doyle

Classic fiction about the first detective. A great way to be introduced to Sherlock Holmes.

How I Live Now Meg Rosoff

Imagine the world exploding. A perfect summer blown apart.

Catcher in the Rye J D Salinger

A 16-year old American boy relates in his own words the experiences he goes through at school and after, and reveals with unusual candour the workings of his own mind. What does a boy in his teens think and feel about his teachers, parents, friends and acquaintances?

A Town like Alice Nevil Shute

Nevil Shute's bestselling novel of love, courage, and unfailing faith in humanity. Her time in occupied Malaya injured Jean Paget to illness, cruelty and death. Yet it was there that she first heard of Alice Springs, and fell in love with a gentle Australian and his strange tales.

Round Ireland with a Fridge Tony Hawks

'I hereby bet Tony Hawks the sum of One Hundred Pounds that he cannot hitchhike round the circumference of Ireland, with a fridge, within one calendar month.' A foolhardy attempt to win a drunken bet led to Tony Hawks having one of the most unforgettable experiences of his life. This work follows the fearless pair as they battle towards Dublin.

All Quiet on the Western Front

Erich Re-marque

First World War classic tells the story of Paul Baumer who enlists into the German army with his classmates. An epic tale of trench warfare and the battle of the same generation but with different uniforms fighting against each other.

Call of the Wild Jack London

Jack London's tale of a dog's fight for survival in the harsh and frozen Yukon is one of the greatest animal stories ever written. It tells of a dog born to luxury but sold as a sledge dog, and how he rises magnificently above all his enemies to become one of the most feared and admired dogs in the North.

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Director of Boarding (Mr Crews) 01580 711 800

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CRANBROOK SCHOOL BOUNDARY – JULY 2018



FACEBOOK PERMISSION

Dear Parent/Guardian

A few years ago we asked parents to give us their views on whether students should be able to use Facebook at school. It was a move entirely prompted by continual requests from the students themselves and from some parents who wanted to keep in touch with their children from overseas. The parental response was quite small with only a few parents against the introduction of Facebook and a larger number in favour. We are, of course, also aware that it is an increasingly important part of young people's lives and that quite a few of our students are managing to obtain access to Facebook and other social networks despite our many blocks. In proposing restricted access to Facebook, we hoped that our students would have a more responsible attitude to using it in House.

Last year, we invited a leading police expert from CEOP, the Child Exploitation and Online Protection Agency to Cranbrook. He spoke very honestly and informatively to both boarding staff and students. His main area of concern for young people using Facebook was their seeming disregard for keeping their Facebook accounts private and the possible dangers that this could lead to from 'predators' in the short term and possible use of embarrassing information by future employers in the longer term. You may be aware that although photos can be deleted, Facebook may still keep these items somewhere in the system. Facebook has launched a Panic Button application for young users to contact CEOP; we would recommend that parents ensure that the 'click CEOP' application is installed and used by any students being given access to Facebook- this can be done on the Facebook website when students access their account.

Following our communications with parents and the information provided by the experts that we have consulted, we have taken the decision to allow restricted access to Facebook at certain times of the day, outside of school and prep hours and, of course, not during the night. However, we are asking that all parents who would like their children to have access to Facebook sign the form below and return it to Cranbrook School. Only when we have this permission, will we allow students access.

Yours sincerely,

Alex Crews

Director of Boarding

I agree to my son/daughter being allowed restricted access to Facebook in the boarding houses. I understand that if this access is abused in anyway, access will be withdrawn immediately.

Parents name: _____

Students name:

House:

Date: ___/___/_____